

HOW TO BOOK YOUR MEAL

1. Please connect to the address in your internet browser : <http://eel2-eurest.moneweb.lu>
2. Enter your user name (login)
3. Enter your password.
4. Click « Sign in » to enter the website,

The screenshot displays the MONE WEB interface for Ecole européenne Luxembourg II. At the top, there are logos for Eurest, SE LUXEMBOURG II, and SCHOLAEUROPAEA. The main navigation bar includes a dropdown menu for 'Choose your restaurant' currently set to 'ECOLE MATERNELLE'. The page is divided into several sections: 'NEWS' with 'Actualités' and a date range 'Du 21/08/2012 Au 16/05/2015'; 'CONTACT' with the address '6 rue Gaston Thorn, 8268 Bertrange', email 'gerant.eel2@eurest.lu', and phone 'Tél. 26 37 31 1'; and a 'Connexion' (Login) form. The login form has fields for 'User Name' and 'Password', a 'Remember me' checkbox, and a 'Sign In' button. Below the login form is a photo of four smiling students and a 'WELCOME on your portal!' message. The footer contains 'English (United Kingdom) | Legal notice' and 'MONE WEB © | Powered by Société JES'.

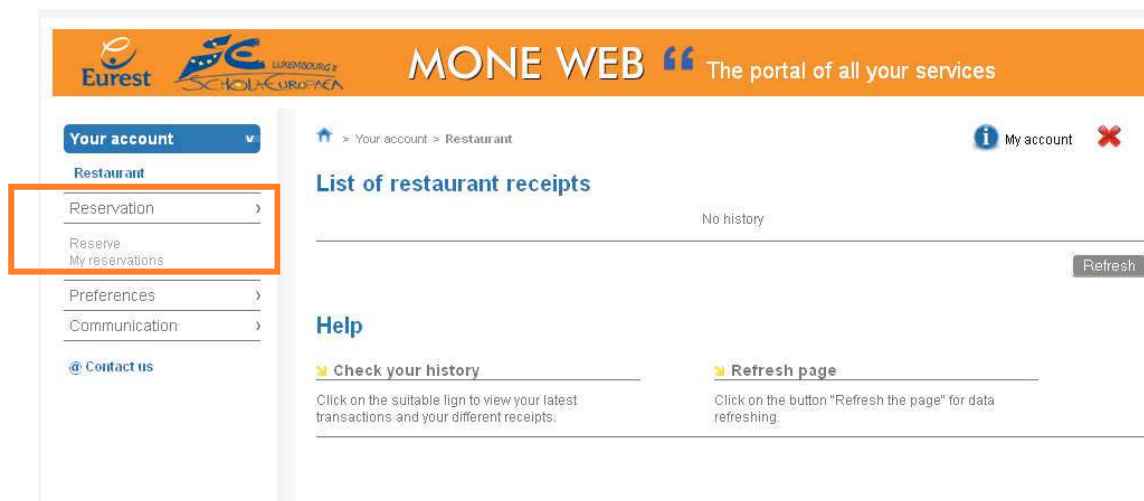
You will find your login and password on the upper left corner of the first page from the mail sent to you by the European School Luxembourg 2.

When you connect for the first time, we invite you to read the general conditions then during your first booking , you will need to enter your informations, required for the billing and domiciliation rprocess of your order.

You will find these conditions in the menu « Communication, Information, Services » under the name : « Conditions générales ».

raire de 23h, soit vous avez déjà effectué une réservation.
Vous pouvez contacter le gérant du restaurant pour toute erreur de réservation.

5. The following window appears,



6. Click on the left menu « Reservation »,

7. Two options appear in the menu,

8. Choose « Reserve »,

Important Notice :

At this moment, if this is your first connection, the following window will appear requesting you to enter the required information to treat your reservation.

You may fill in all the fields in order the form to be validated in the system.

Please fill in the form in upper case.

Once everything is correct, just click « Save »

The screenshot shows the MONE WEB portal interface for the 'Domiciliation bancaire' form. The header is the same as in the previous screenshot. The navigation bar shows 'Preferences > MEHU_COHIVIVE_DOMICILIATION'. The main content area is titled 'Domiciliation bancaire' and has a sub-section 'Informations bancaires'. There are two input fields: 'Nom de la banque :' with the value 'BCEE LUXEMBOURG' and 'IBAN Account :' with the value 'LU945792357987324567'. Below this, there is a sub-section 'Domicile' with several input fields: 'Number :' with the value '5', 'Street :' with the value 'RUE DES MESANGES', 'Postal code :' with the value '3372', 'Town :' with the value 'LEUDELANGE', and 'Country :' with the value 'LUXEMBOURG'. At the bottom right, there are two buttons: 'Cancel' and 'Save'.

9. A menu will show up with all available meals for your children according to his section at school.

All meal formulas are annual, including all meals for the complete year excluding holidays and days off and are expressed in number of meals for meal formulas or days for « tartiniste » formulas.

These meal formulas are divided by school section :

- Maternelle 1 (M1),
- Maternelle 2 (M2),
- Primaire 1 (P1),
- Primaire 2 (P2),
- Primaire 3 (P3),
- Primaire 4 (P4),
- Primaire 5 (P5).

For each section, formulas are available with following choices :

- Normal : it is standard meals, for vegetarian please inquire by the restaurant manager : ge-rant.eel2@eurest.lu after having reserved thru the website.
- Repas Hypo : meals for allergic persons. It is the right formula if your child has an allergy to a specific product. You will have to provide a medical certificate to the concerned service of European School Luxembourg 2 or CPE to get this formula delivered,
- Tarti.Hypo : « Tartiniste » formula in European School Luxembourg 2 including some meal for allergic persons taken in the CPE amenities if you child has a specific allergy. You will have to provide a medical certificate to the concerned service of European School Luxembourg 2 or CPE to get this formula delivered,
- Tartiniste : « Tartiniste » formula in European School Luxembourg 2 including some hot meals in case of presence in CPE.

For any choice you find following formula types :

- Single : includes a number of weekly meals or weekly « tartiniste » days taken at the European School Luxembourg 2,
- Combined : includes a number of weekly meals or « tartiniste » days taken at the European School Luxembourg 2 with an additional number of meals taken at the CPE.

The screenshot shows the 'MONE WEB' reservation system interface. The top navigation bar includes the 'Eurest' logo and the text 'LUXEMBOURG 2 SCHOLKUROFFEN'. The main content area is titled 'Information 23 August 2012' and shows the user's 'My point of sale' as 'REPAS PRIMAIRE P1'. Below this, there are four tabs for different meal formulas: 'NORMAL', 'REPAS HYPO', 'TARTI.HYPO', and 'TARTINISTE'. Under the 'NORMAL' tab, there are five meal options with their respective prices: '2 lux2 1 cpe jeudi' (581.95 Lei), '2 lux2 1 cpe mardi' (581.95 Lei), '2 lux2 1 cpe vendredi' (581.95 Lei), '2 repas lux2' (370.80 Lei), and '2 repas lux2 3 repas cpe' (1045.45 Lei). A 'Your reservation' box on the right shows details for the reservation on 23/08/2012.

10. Choose the formula for your children :

The price is mentioned tax included on the meals labels under each type of formulas.

Click on « i » to display a description of the formula.

Your account >

Reservation v

Reserve

My reservations

Preferences >

Communication >

@ Contact us

> Reservation > Reserve

Information 23 August 2012

My point of sale REPAS PRIMAIRE P1

Compose your reservation

On the menu

NORMAL REPAS HYPO TARTI.HYPO TARTINISTE

2 lux2 1 cpe jeudi 581.95 Lei

2 lux2 1 cpe mardi 581.95 Lei

2 lux2 1 cpe vendredi 581.95 Lei

2 repas 370.80 Lei

2 Lux2 1 CPE MARDI 581.95 Lei

2 Repas par semaine Lux2 + 1 Repas par semaine au CPE les MARDI (2 weekly Meals in Lux2 + 1 weekly meal in CPE on Tuesdays)

0 1

Ok

Your reservation for the :23/08/2012

Details

On the menu

NORMAL REPAS HYPO TARTI.HYPO TARTINISTE

2 lux2 1 cpe jeudi 581.95 Lei

2 lux2 1 cpe mardi 581.95 Lei

2 lux2 1 cpe vendredi 581.95 Lei

2 repas lux2 370.80 Lei

2 repas lux2 3 repas cpe 1045.45 Lei

On the menu

NORMAL REPAS HYPO TARTI.HYPO TARTINISTE

2 jours lux2 7.92 Lei

2 jours lux2 3 repas cpe 682.57 Lei

2 lux2 1 cpe jeudi 219.07 Lei

2 lux2 1 cpe mardi 219.07 Lei

2 lux2 1 cpe vendredi 219.07 Lei

On the menu

NORMAL REPAS HYPO TARTI.HYPO TARTINISTE

2 jours lux2 3 repas cpe 682.57 Lei

2 lux2 1 cpe jeudi 219.07 Lei

2 lux2 1 cpe mardi 219.07 Lei

2 lux2 1 cpe vendredi 219.07 Lei

11. To book a meal formula, just click on the label of your choice. You can just book one formula. The formula and the price appear in the right window on your screen.

The screenshot shows the MONE WEB website interface. The header includes the Eurest logo and the text 'MONE WEB'. The main content area is titled 'Information 23 August 2012' and shows 'My point of sale' as 'REPAS PRIMAIRE P1'. Below this, there are navigation tabs for 'NORMAL', 'REPAS HYPO', 'TARTI.HYPO', and 'TARTINISTE'. Under the 'REPAS HYPO' tab, five meal formula options are displayed as blue buttons with their respective prices:

Meal Formula	Price (Lei)
2 lux2 1 cpe jeudi	581.95
2 lux2 1 cpe mardi	581.95
2 lux2 1 cpe vendredi	581.95
2 repas lux2	370.80
2 repas lux2 3 repas cpe	1045.45

An orange box highlights the '2 lux2 1 cpe mardi' button, and an orange arrow points from it to a right-hand window titled 'Your reservation for the :23/08/2012'. This window shows the selected formula and its price: '2 Lux2 1 CPE... 581.95Lei'. Below this, it shows the 'Total amount 581.95Lei' and a note: 'Le prix est à titre indicatif.'.

12. Click on the button « validate » in the right window « Your reservation » to confirm your meal booking,

This screenshot shows the same MONE WEB interface as above, but with the 'Validate' button in the right-hand window highlighted with an orange box. The 'Your reservation' window now shows the selected formula and price, and the 'Validate' button is ready to be clicked to confirm the booking.

Notice : To cancel your reservation once you added an item, you can either click on the button « Cancel » in the right window « your reservation » or use the + and - tags around the quantity of item.



13. Your reservation has been confirmed and appears now in the window below accessible thru the menu « Reservation, My reservations »..



14. To view any time your reservation, please access to the menu « Reservation, My reservations ».then click on the appearing line and a small bill will appear mentioning your choice.

